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**TITLE\***

(If the article language is English, the title should be English, Times New Roman, 13 pt. FULLY CAPITAL)

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* **Data Availability:** The data of this study can be obtained from the author(s) upon request / are publicly available in a repository (name of the repository and link).

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**Citation example:** Author, A. A., & Author, B. B. (2025). Article title. *Tarsus*

**Öz**

**(Türkçe Özet; Ortalı, Times New Roman, 10 Punto, önce ve sonra 6 nk aralık)**

Öz, Times New Roman yazı karakteri ve 10 puntoda, **en fazla 250 kelime ve tek satır aralığı** ile yazılmalıdır. Özette 200–250 kelimeyi geçmemelidir; amaç, yöntem, temel bulgular ve sonuçlar kısaca verilmelidir.

**Anahtar Kelimeler**: Anahtar Kelime1, Anahtar Kelime2, Anahtar Kelime3, Anahtar Kelime4, Anahtar Kelime5. (Özetten sonra en az 3, en fazla 5 anahtar kelime yazılmalıdır.)

**Abstract**

**(If the article language is English, English Abstract should be typed first; Centered, Times New Roman, 10 pt., 6 pt. before and after)**

The abstract must be written in Times New Roman, 10-point font, with single line spacing and should not exceed 250 words. It should contain between 200 and 250 words and briefly present the aim, method, main findings, and conclusions.

**Keywords:** Keyword1, Keyword2, Keyword3, Keyword4, Keyword5. *(At least 3 and at most 5 keywords should be written after the abstract.)*



**INTRODUCTION** (The heading should be left-aligned, 11-point, all caps, bold; spacing before and after: 6 pt; the first line should be indented 1 cm.)

The context of the topic and the problem situation are defined. The article length, including appendices and references, should not exceed 30 pages. Margins: top 1.5 cm, right 1.5 cm, left 1.5 cm, bottom 1.5 cm. Paragraph spacing: before 0 pt, after 0 pt. Indents: left and right 0, first line 1 cm. Footnotes should be written in 9-point font. All manuscript content must be written in Times New Roman, 11-point font. Headings should have 6 pt spacing before and after. In the main text, line spacing should be 1.5, and paragraph spacing should be set to 0 pt before and after.

**1. DEGREE HEADING** (Numbered, Left Justified, Bold, 11 pt, 6 nk spacing before and after, ALL ARE CAPITAL LETTERS, first line should be 1 cm indented from left)(**Example: 1. METHOD OF THE RESEARCH**)

**2. Degree Subheading** (Numbered, Left Justified, Bold, 11 pt, 6 pt spacing before and after, First Initial Letters of Words Capital, first line should be 1 cm indented from left)(**Example: 1.1. Hypothesis Development**)

**3. *Degree Subheading*** (Numbered, Left Justified, Bold, Italic, 11 pt, 6 pt spacing before and after, First Initial Letters of Words Capital, first line must be 1 cm intended from the left)(**Example: 1.1.1. Hypothesis Development**)

**METHOD**(The heading should be left-aligned, 11-point, all caps, bold; spacing before and after: 6 pt; the first line should be indented 1 cm.)

**Research Method/Model/Design**
The method/model/design used in the study should be explained in detail and with justification under this heading.

**Participants**
Information on variables such as age, gender, and socio-economic level of the participants should be provided under this heading. In the text, the table must be explicitly mentioned with an expression such as “As shown in Table 1,” and the table should then be presented.
<Table 1> (See examples.)

**Data Collection Tools**
The purposes of use and psychometric properties of the data collection tools used in the study should be explained under this heading.

**Data Analysis/Implementation**
Information on how the data were collected, the analysis method, and details of the implementation should be explained under this heading.

**RESULTS**
(The heading should be left-aligned, 11-point, all caps, bold; spacing before and after: 6 pt; the first line should be indented 1 cm.)

All research findings, consistent with the objectives of the study, should be reported under this heading, regardless of whether the proposed hypotheses are supported or not. When presenting decimal numbers in the results, a comma “,” should be used instead of a period “.”.
<Table 1> (See examples.)

In reporting statistical results, expressions appropriate to the analyses should be used. For example, t and F tests should be reported with their degrees of freedom. Figure numbers and figure titles should be left-aligned, written in Times New Roman, 10-point font. In the text, the figure must be explicitly mentioned with an expression such as “As shown in Figure 1,” and the figure should then be presented.
<Figure 1> (See examples.)

**Tables**

Make sure that the table does not overflow the paper SIZE. Table title and content should be typed in Times new roman font 10 pt. as below. The following examples can be used.

**Table 1. Demographic Findings**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Değişkenler | Frequency | Percent age (%) | Variables | Frequency | Percentage (%) |
|  *Gender* |  |  | Age |  |  |
| Men | 79 | 86.8 | Younger than 26 | 2 | 2.2 |
| Women | 12 | 13.2 | 26-35 | 34 | 37.4 |
| **Total** | 91 | 100.0 | 36-45 | 26 | 26.3 |
| *Education* |  |  | 46 and older | 29 | 34.1 |
| High School and lower | 12 | 13.2 | Total | 91 | 100.0 |
| VHS | 6 | 6.6 | Corporation Type |  |  |
| Bachelor’s | 63 | 69.2 | Joint-Stock | 81 | 89.0 |
| Graduate | 10 | 11.0 | Limited | 10 | 11.0 |
| **Total** | 91 | 100.0 | Total | 91 | 100.0 |

Information lines in the table and footnote representation under the table;

a Other sectors: 10 food and 5 ready-to-wear sectors.

Representation of decimal numbers in the table;

**Table 2. Test results**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Variables | β | R2 | *t* -Value | Result |
| Institutional governance (H1) |  .580\*\*\* |  336 |  6.900 |  Admission |
| Business performance (H2) |  .227 |  |  1.166 |  Refutation |
| Business performance (H3) |  .311\* |  230 |  2.274 |  Admission |

**Figures**

In the figures, 10 pt. Times new roman font is used. Figure, picture and graphic titles should be typed left-aligned and bold under the image. Fort the title of shape, picture, graphic etc. both before and after in the range section on the paragraph tab should be 0 pt.



**Figure 1. Model of the Study**

**DISCUSSION** (The heading should be left-aligned, 11-point, ALL CAPS, bold; spacing before and after: 6 pt; the first line should be indented 1 cm.)

The findings should be explained and discussed in line with the existing literature under this heading.

**CONCLUSION AND SUGGESTIONS** (Title is left justified, 11 pt., ALL CAPITAL and bold, 6 pt. spacing before and after, the first line should be indented 1 cm from the left)

**REFERENCES** (Centered, ALL CAPITAL and Bold, 11 pt., 6 pt. spacing before and after)

**Citation in the text (Citation)**

* Single author (Bass, 1990).
* Two authors (Avolio & Bass, 2002).
* Three or more authors when refered first (Chou et al., 2013).
* Referring to more than one work of the same author in the same year (Mardin, 1964a) (Mardin, 1964b).
* If it will be shown in the sentence;
* According to Sözbilir (2015)…….. .
* Kark and Boas (2013) …… .
* Chou et al., (2013)…….. .
* If quoting directly, the page number (s) must be specified;
* Sözbilir and Yeşil (2012) determined that “personality traits have a positive and significant effect on innovative behaviors”.
* It has been determined that “personality traits have a positive and significant effect on innovative behaviors” (Sözbilir & Yeşil, 2012).

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**EXTENDED SUMMARY**

For articles written in Turkish, an Extended Summary must be provided in English. An Extended Summary in Turkish is not required for articles written in English. The Extended Summary in English should include the aim of the study, research questions, literature review, methodology, results, and evaluation. It must be prepared in a format of no less than 500 and no more than 1000 words.